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| **Risk Analysis for Participation House** | | | | | | | | | | |
| ID # | RISK STATEMENT | RISK OWNER | PRE-RESPONSE  PROB (H,M,L) | IMPACT (H,M,L) | RESPONSE PLAN | POST RESPONSE  PROB (H,M,L) | IMPACT (H,M,L) | RISK  (H,M,L) | STATUS Open, Closed | COMMENTS |
| 1 | Project not completed on time | Sydney  Teresa | H | H | Ensure project milestones are met and assign tasks based on priority | H | H | H | Closed | Documents were put on a schedule to be completed. Project report and project management documents have been completed and uploaded. |
| 2 | Project deliverables do not meet expectations | Sydney  Teresa | M | H | Ensure deliverables meet expectation through contact with Donnie | M | H | M | Closed | Project deliverables available for review by Project Sponsor on MS Teams. Sponsor accepted the requirements and deliverables criteria. |
| 3 | Project Management documents not completed | Sydney  Teresa | M | H | Ensure project documents are uploaded for review by Jason Reed | M | H | M | Closed | Documents put on a schedule to be completed. They have been uploaded to MS Teams. |
| 4 | Project team may be unable to implement solutions within the timescale of the project | Sydney  Teresa | H | H | Discuss this risk with sponsor and come up with a mutual understanding | L | L | H | Closed | A permanent solution may take time to implement. The sponsor made it clear this is understood and accepted. |