

## 2019-20 Academic Affairs Committee (AAC) Application Form

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*Please email completed application with the attached documents to  
[wurjhns@uwo.ca](mailto:wurjhns@uwo.ca) by **Thursday March 21<sup>st</sup>, 11:59 PM***

Name:	
Year of Study (in Sept. 2019):	
Program:	
UWO Email:	

*Please complete the following as part of the application:*

1. As part of the Academic Affairs Committee, your responsibilities include promoting and raising student awareness of WURJHNS. In the past we have held workshops on applying for summer research opportunities, Meet and Greets with students involved with research, and Shadow a Researcher Day, with audience turnouts of mainly first and second year students. Please suggest initiatives that would increase awareness of WURJHNS among upper year students.
2. Please provide your resume, highlighting any relevant experiences you may have.
3. We are also hiring two Academic Affairs Committee Coordinators. The AAC Coordinators are responsible for organizing large events such as Shadow a Researcher Day. Provide a mock event proposal for Shadow a Researcher Day, including considerations such as: 1) Target number of attendees and promotional strategy to reach this goal 2) Distributing workload among the AAC 3) Anticipated budget and budget breakdown 4) Potential opportunities to improve the event and/or collaborate with other student groups 4) Risks and how they can be mitigated. You do not have to address all the suggested categories and can include additional information as you deem appropriate. Please limit your proposal to 2-3 paragraphs, no longer than 1 page. ***If uninterested in position, please leave blank.***
4. Please provide your availabilities for a 15- to 20-minute interview on Wednesday or Thursday March 27<sup>th</sup> and 28<sup>th</sup>, between 1:00–8:00 PM.